



PRIVACY POLICY WITSCRAFT B.V. – MAY 2018

When visiting this website, *Witscraft B.V.* may collect personal data from you. This is done directly (when you are requested to provide data) or indirectly.

We are aware that you have confidence in us, and therefore we see it as our responsibility to protect your privacy as well as possible. *Witscraft B.V.* respects the privacy of all users of its site and ensures that the personal information received is treated confidentially.

On this page we inform you what information we collect when you use our website, why we collect this information and how this data is used.

This privacy policy applies to all the services provided by *Witscraft B.V.* You should be aware that *Witscraft B.V.* is not responsible for the privacy policy of other sites and sources.

By using this website you accept the privacy policy of *Witscraft B.V.*

Our use of collected data

Usage of our services

When you register for one or more of our services, we ask you, among other things, to provide personal information. These data are primarily used to execute the requested service(s). The data is stored on *Witscraft B.V.*'s own secure servers or secure servers of third parties. *Witscraft B.V.* will not provide this information to third parties for purposes other than necessary for the execution of the service(s).

We will also provide information to the authorities if required by law.

Witscraft B.V. may also collect information of visitors of this website to be used for its business operation, in order to generally inform clients and to keep statistics of usage of this website.

We do not collect or use information for purposes other than those described above.

Communication

When you send e-mail or other messages to us, we may retain those messages. Sometimes we ask you to provide (additional) personal details that are relevant for the specific situation. This makes it possible to process your questions and answer your requests.

The data is stored on *Witscraft B.V.*'s own secure servers or secure server(s) of third parties. We will not provide any information to third parties for purposes other than necessary for the execution of the service(s).

We would like to point out that for the execution of the service(s) we have to keep data for several years in certain cases in accordance with the rules applicable in the Netherlands.

Cookies

The website of *Witscraft B.V.* uses only one Google Analytics cookie in order to analyse the traffic on our website. We do not collect any individual personal information when you visit our website.

Purposes

Witscraft B.V. does not collect or use information for purposes other than the purposes described in this privacy policy (execution of the service(s) requested by you and/or providing answers) unless we have explicitly obtained your permission in advance.



Third parties

The information is not shared with third parties unless necessary for the execution of the service(s) agreed. In some cases *Witscraft B.V.* needs assistance of third parties to provide clients the best service (s). Third parties to whom we transfer your personal data are themselves responsible for compliance with privacy legislation. *Witscraft B.V.* is neither responsible nor liable for the processing of personal data by these third parties. In the case that a third party processes your personal data as a data processor of *Witscraft B.V.*, *Witscraft B.V.* will conclude a processor agreement with such party that meets the requirements set out in the GDPR.

Our employees are obliged to respect the confidentiality of your data.

Changes

This privacy statement is tailored to the use of the website and services of *Witscraft B.V.* Any adjustments and/or changes to this site and/or our services may result in changes to this privacy statement. It is therefore recommended to consult this privacy statement on a regular basis.

Choices for personal data

We offer you the opportunity to view, change, or delete your personal information that has been provided to us. It may happen that it is not possible to delete or change data as a result of legal rules.

Adjust/unsubscribe communication

If you want to adjust your data or want to get yourself out of our files, you can contact us via the contact form or via info@witscraft.com.

Third party websites

This privacy statement does not apply to websites of third parties that can be visited via this website by means of hyperlinks. If you want to know more, please consult the privacy statement of the relevant site.

Questions and feedback

We regularly check whether we comply with this privacy policy. If you have any questions about this privacy policy, please contact us via the contact form or via info@witscraft.com.

